

 **Explorer Scout Unit**

**Role description for Assistant Explorer Scout Leader**

**Name:**

**Outline:** The Assistant Explorer Scout Leader (AESL) supports the Explorer Scout Leader, along with the Unit leadership team, in the delivery of the Balanced Programme. Some of the tasks of the AESL may be delegated to others in the leadership team.

**Responsible to:** Explorer Scout leader, District Explorer Scout Commissioner.

**Main Contacts:** Explorer Scouts, parents/carers, Explorer Scout Leaders, other volunteers in the Unit, volunteers in the local Scout Troops, Explorer Scout Leader (Young leader Unit).

**Appointment requirements:** To successfully complete the appointment process (including acceptable DBS disclosure and acceptance of The Scout Association's policies).

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| Complete *Getting Started* training requirements within 5 months of appointment. Complete Wood Badge training within three years of appointment as well as ongoing safeguarding and safety training.

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| **Main tasks**  |
| **Support the Unit leadership team in Delivery of a Balanced Programme by:*** Taking an active part in facilitating the planning of the Unit programme, encouraging the Explorer Scouts to express their views and provide input to the Unit programme.
* Ensuring the programme is exciting and stimulating taking into account the needs, interests and abilities of the Explorer Scouts.
* Ensuring the programme is delivered safely in accordance with Scout Association rules.
* Promoting the achievement of awards, particularly The Chief Scout’s Diamond & Platinum Awards.
* Liaise with Scout Leaders in local / feeder troops to promote successful transfer of Scouts to the Explorer Scout Unit, by means of the Moving On Award.
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| **Support the Operation of The Explorer Scout Unit, with the Unit Leadership Team by:*** Working with the Explorer Scout Leader, District Explorer Scout Commissioner and District Executive Committee to promote recruitment and induction of new volunteers in appropriate roles for the unit.
* Ensuring accurate records are kept of the Explorer Scouts and their progress. (In accordance with GDPR regulations).
* Reviewing the operation of the Unit regularly.
* Making good relationships with parents / carers and promote their support of the Unit,
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| **Wider responsibilities within the Unit:*** Follow the District’s financial procedures, which must be in accordance with Scout Association rules
* Attend and contribute to relevant District meetings.
* Promote Scouting and The Unit to the wider community.

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| **Other tasks which may be agreed with the Scout Leader** |
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| Signed and dated (Volunteer)Signed and dated (ESL / DESC) |